

The Application Process

Once you have narrowed down your list of potentials to at least 6 schools, (two safety schools, two target schools, and two dream schools), you are ready to submit applications.

The Application Process varies from school to school, but generally speaking, you will be submitting any and all of the following information as part of the process. Be sure you are submitting these by the colleges' posted deadlines. **Step One is always to read the application instructions and be aware of deadlines!!!**

- 1) The application document, typically filed online
- 2) The application fee, typically paid online by credit card
- 3) College Essay(s)
- 4) Transcript, along with the secondary school report and Final Report.
- 5) Counselor Recommendation
- 6) Activities Resume
- 7) Student Athlete Resume
- 8) Standardized Testing (SAT and ACT)
- 9) Teacher Recommendation
- 10) Personal Interview on Campus or in your city (if out of state)

Applications: For all Texas Public universities and some Texas Private colleges please visit www.applytexas.org. For colleges and universities in state or out of state please visit www.commonapp.org. Please note that some universities and colleges will have their own Applications. Please visit your selected school's website to verify which application to use. **Please fill out the application before you submit a transcript request form.**

- **College Essays:** Please have someone look over your essays before you submit them. The English teachers usually will look over the essays for a student.
- **Requesting Transcripts and Counselor Recommendations:** Print a transcript request form available under "Forms" Complete the form and submit it to your counselor **ten school days** prior to the application deadline. (We encourage the students to apply early to the universities.)
- **Activities Resume:** It is highly recommended that an activities resume be submitted to the university or college of your choice when applying. The Student Athlete Resume is (optionally).

Sending standardized test scores: Test scores are sent directly from the testing agency to the universities or colleges upon your request. Allow 6 weeks for the scores to be received by the colleges. Most universities will not accept scores directly from your high school.

Requesting Teacher Recommendation(s): Print a teacher recommendation request form available under “Forms and Surveys.” Complete the form, paper clip the addressed stamped envelopes, and **give to your teacher(s) at least 15 school days prior to the deadline.** The return address on the envelope should NOT be your home address, rather please put Antonian’s address. Your teacher recommendation should come from a teacher who taught you in the junior year, one who knows you well, and will have positive things to say about you. Recommendations can be from a sophomore or senior teacher if circumstances permit. **Please submit to teachers as early as possible.**

Please Note: Your activities resume can be sent with the letter of recommendation, however please place one in each envelope before you give it to the teacher.